

**LINCOLN TRAIL DISTRICT HEALTH DEPARTMENT
JOB POSTING**

JUNE 7, 2012

**Family Support Worker/Home Visitor
Grayson, Hardin and Larue County**

Status: 1 Full-time, non-exempt merit system position
Classification: Family Support Worker/Home Visitor
Grade: 8
Salary: \$8.10 per hour
Reports to: HANDS Area Supervisor
Location: Hardin County Health Department

Primary duties include, but are not limited to:

- Dependable and prompt attendance is a requirement of this position.
- Conduct initial home visit following Parent Visitor assessment with first time parent(s) and of families (eligible, voluntary participant) to establish rapport and planning for providing services as qualified by the provider.
- Provide regular planned visits to establish a trusting relationship for voluntary eligible HANDS participant(s) to assist first time parent(s) and or families with child development, parenting skills, health services and other needed resources identified at assessment or during visits.
- Facilitate families in securing of prenatal/child health services, referrals and appointments with other supportive agencies such as resource centers, health providers, schools, head start and family preservation services.
- Document case record and records home visit logs accurately on each contact, progress, service need and completes reports as required. Report weekly schedules to supervisor.
- Maintain confidentiality of program information obtained from home visits(s) and exchanged while communicating with community and support service providers.
- Confer with Program Coordinator and/or supervisor in cases involving potential collaboration with other service providers.
- Complete a minimum of 15 successful home visits per week.
- Respond and answer inquiries from eligible HANDS participants, community agencies, support service providers and the general public regarding the HANDS program (eligibility, services provided, procedures to participate, etc.).
- Attend case conference, in-service trainings and supervisory sessions as required by program protocol.
- Flexibility in work schedule is a must.

Qualifications:

- High school diploma or equivalent.
- Must be 18 years of age.
- Prefer experience in a Social or other health related field such as but not limited to working with children, teens and adults in a daycare, medical office or facility, school, etc. that provides a medical or community support service.
- Must have valid driver's license
- Must have reliable transportation

To Apply:

Deadline to apply: 4:30 pm EST on June 22, 2012.

If you are interested in applying for the position please complete an application by 4:30 pm EST on 6/22/12 and submit it to the below address. No phone calls please. Selection will be made by interview(s), and/or review of submitted documentation. Criminal background, licensure check, and drug screening will be required. Failure to meet any of the selection criteria shall disqualify an applicant.

**Lincoln Trail District Health Department
108 New Glendale Road
Elizabethtown, KY 42702
fax: 270-765-7274
web: <http://.ltdhd.ky.gov>
Equal Opportunity Employer M/F/V/D/H
**PLEASE POST
Through 6/22/12****